

# UNDERHILL PLANNING COMMISSION

Thursday, May 23, 2019 @ 6:00 PM

## Minutes

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### Attendance

#### **Planning Commissioners:**

Commissioner Johnathan Drew, Chair  
Commissioner Pat Lamphere  
Commissioner John "Kail" Romanoff  
Commissioner Stacey Turkos  
Commissioner Lea Van Winkle  
Commissioner Sandy Wilmot

#### **Staff/Municipal Representatives:**

Andrew Strniste, Planning Director

#### **Others Present:**

None

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[5:55] Members of the Planning Commission started to convene at Underhill Town Hall around 5:55 pm.

[6:02] Chair J. Drew, called the meeting to order. Chair J. Drew added an agenda item to discuss the Planning Commission vacancy. No public was in attendance to provide public comment.

### **AGENDA ITEM: DISCUSSION OF PLANNING COMMISSION VACANCY**

[6:02] Chair J. Drew advised that Mr. Craig Volpe expressed that he was not right for filling the vacancy, and therefore, the Commission agreed to repost on *Front Porch Forum*.

### **AGENDA ITEM: DISCUSSION ABOUT GRANT OPPORTUNITIES**

[6:05] Chair J. Drew and Staff Member Strniste provided an overview of the Town's process in seeking and attaining grants, specifically in regards to the Town's grant policy. A calendar has been created for the Commissioners to add potential grants too, as well as other Planning Commission business. The Commission also discussed budgeting scenarios for matching potential future grants. Commissioner Romanoff recommended documenting desired grants to include within the Town Plan. Commissioner Lamphere advised that his experience with obtaining recreational-related grants was oftentimes those occurrences where the grant was tied with some type of infrastructure project.

#### **Agenda Item: 2020 Town Plan**

[6:21] Commissioner Van Winkle inquired about what possibilities the State Park has in regards to providing adequate facilities should they decide increase staff. A discussion ensued about the State Park and working with the State of Vermont to achieve the goals in place while adhering to the ordinances and regulations of Underhill. The Commission agreed that a management plan should be provided to the Town in order for the Town to gain better understanding about the future outlook of the Park.

[6:30] The Commission discussed drafting an energy section of the Town Plan to achieve the status of an enhanced energy plan. Chair J. Drew recommended embracing the goals provided by Chittenden County Regional Planning Commission (CCRPC).

[6:42] The Commission reviewed the results of the 2020 Town Plan Survey, specifically the questions relating to energy. They then discussed potential goals, policies and strategies relating to energy. Commissioner Lamphere recommended focusing on both energy creation and energy conservation. Going forward, the Commission intends to draft the energy section of the 2020 Town Plan, and upon completing the draft, it will be distributed to the Energy Committee and CCRPC for comment. The Commission brief discussed wind power generation. The Commission renewed their discussion as it relates to goals, policies and strategies pertaining to the energy section of the 2020 Town Plan.

[7:27] The Commission should submit to Staff Member Strniste goals, policies and strategies for the following Town Plan chapters: Energy, Services, Infrastructure, Transportation and Historic & Cultural Resources.

**AGENDA ITEM: APPROVE MINUTES OF PREVIOUS MEETING(S)**

[7:35] Minutes from the previous meetings were not prepared in time for the evening's meeting, and therefore, will be submitted for approval at the next regularly scheduled meeting – Thursday, June 13, 2019.


[7:37] Commissioner Turkos made a **motion to adjourn**. The motion was seconded by Commissioner Lamphere and **approved unanimously**.

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Respectfully Submitted By:

Andrew Strniste, Planning Director

The minutes of the May 23, 2019 meeting were accepted this 22 day of August, 2019.

  
Johnathan Drew, Planning Commission Chair